

# I.M.P.A.C. CARD DESTRUCT NOTICE

(Print or Type)

CARD NO. \_\_\_\_\_ EXP. DATE \_\_\_\_\_

NAME OF CARDHOLDER \_\_\_\_\_

REASON(S) FOR DESTRUCTION:

Employee  
transferred

Found reported  
lost/stolen

Expired  
Card

Employee terminated/  
resigned

Other \_\_\_\_\_

COMMENTS: \_\_\_\_\_

SIGNATURE OF INDIVIDUAL DESTROYING CARD \_\_\_\_\_

NAME OF INDIVIDUAL DESTROYING CARD \_\_\_\_\_ Date \_\_\_\_\_

APPROVING OFFICIAL'S NAME \_\_\_\_\_

APPROVING OFFICIAL'S SIGNATURE \_\_\_\_\_

CURRENT DATE \_\_\_\_\_

**NOTICE:** Return this form to your approving official. Do not return it to the Rocky Mountain Bankcard System. **You must also forward your complete I.M.P.A.C. file and documentation to your approving official.**